

Highlands Drivesafe

Privacy Policy

This policy sets out how Highlands Drive Safe uses and protects any information that you give Highlands Drive Safe when you use this website or when booking a lesson.

Highlands Drive Safe is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified then you can be assured that it will only be used in accordance with this policy.

Highlands Drive Safe may change this policy from time to time by updating this page. You should check this page from time to time to ensure you are happy with any changes. This policy is effective from 1/11/2019.

What we collect:

Name, address, phone, email

License details – licence number, expiry date, date of birth and card number

Keys2drive lesson ID

Phone contacts

Relevant medical details if applicable

NDIS Plan details

What we do with the information:

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

Internal record keeping as required by the Driving Instructors Act and the Roads and Maritime Services (RMS).

We may use the information to improve our products and services. Where required by law, regulation or legislation we will share your information with the RMS or its authorised representative. This is a requirement of the Driving Instructors Act.

Security:

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure your personal information. Records are securely destroyed after 5 years in line with the Driving Instructors Act and RMS requirements.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

Links to other websites:

Our website contains links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Disclaimer

The information contained in this website is for general information purposes only. The information is provided by Highlands Drive Safe and while we endeavor to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability or availability with respect to the website or the information, products, services, or related graphics contained on the website for any purpose. Any reliance you place on such information is therefore strictly at your own risk.

In no event will we be liable for any loss or damage including without limitation, indirect or consequential loss or damage, or any loss or damage whatsoever arising from loss of data or profits arising out of, or in connection with, the use of this website.

Through this website you are able to link to other websites which are not under the control of Highlands Drive Safe. We have no control over the nature, content and availability of those sites. The inclusion of any links does not necessarily imply a recommendation or endorse the views expressed within them.

Every effort is made to keep the website up and running smoothly. However, Highlands Drive Safe takes no responsibility for, and will not be liable for, the website being temporarily unavailable due to technical issues beyond our control.